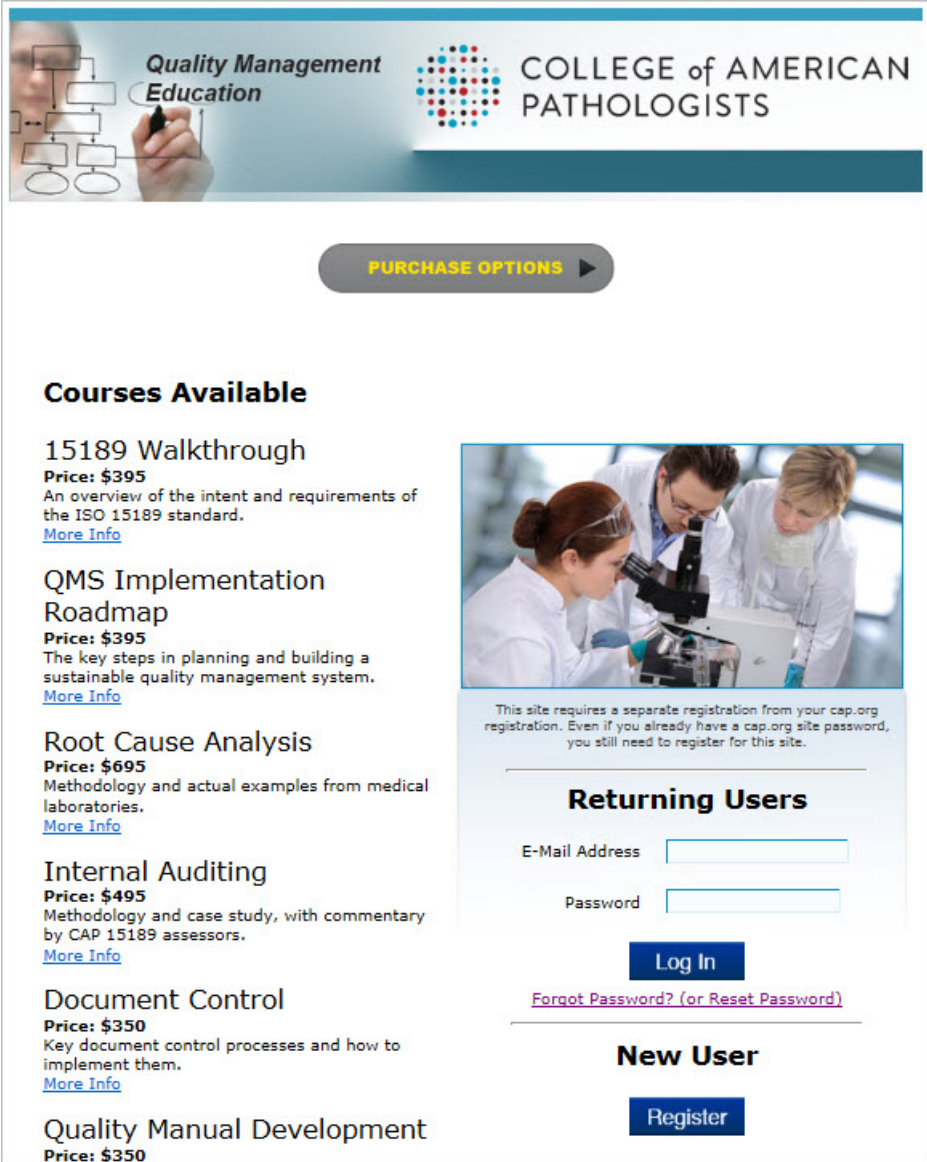
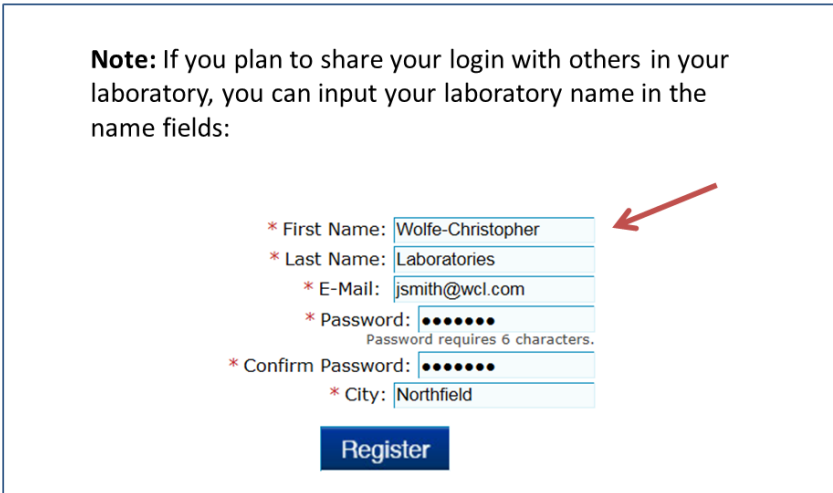
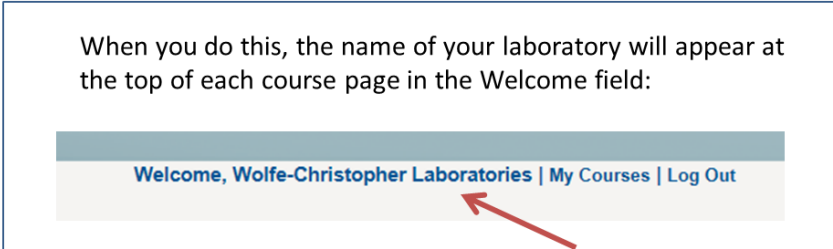

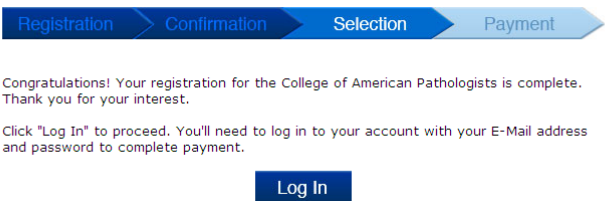
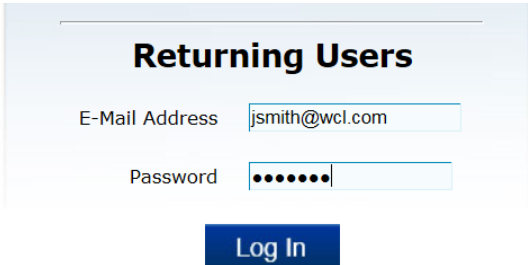




Purchase Options – CAP QMED Courses

Purchase with...	Instructions
Credit Card	Go to website: https://cap.enspire.com/ See instructions on page 2 below on how to register and purchase.
P.O. (Purchase Order)	Fill out the online order form .
Wire Transfer	
Purchase through annual PT Order Renewal process	Fill out the form in the PT Order Renewal packet and send to the CAP, following the instructions in the packet.

QMed Registration and Login Instructions – Credit Card

Step	Action	Screen Shot
1	<p>Go to https://cap.enspire.com/</p> <p><u>New Users</u></p> <p>Click Register button to initiate registration.</p> <p><u>Returning Users</u></p> <p>Enter email address and password, and click Log In.</p> <p>When you see the screen that says “Would You Like to Purchase More Courses?” click “Yes.”</p> <p>Go to step 6.</p>	 <p>The screenshot shows the homepage of the Quality Management Education website. At the top, there is a banner with the text "Quality Management Education" and the logo for the "COLLEGE of AMERICAN PATHOLOGISTS". Below the banner is a "PURCHASE OPTIONS" button. The main content area is titled "Courses Available" and lists several courses with their prices and descriptions:</p> <ul style="list-style-type: none"> 15189 Walkthrough Price: \$395 An overview of the intent and requirements of the ISO 15189 standard. More Info QMS Implementation Roadmap Price: \$395 The key steps in planning and building a sustainable quality management system. More Info Root Cause Analysis Price: \$695 Methodology and actual examples from medical laboratories. More Info Internal Auditing Price: \$495 Methodology and case study, with commentary by CAP 15189 assessors. More Info Document Control Price: \$350 Key document control processes and how to implement them. More Info Quality Manual Development Price: \$350 <p>On the right side of the screenshot, there is a section for "Returning Users" with input fields for "E-Mail Address" and "Password", and a "Log In" button. Below this is a link for "Forgot Password? (or Reset Password)". At the bottom, there is a "New User" section with a "Register" button.</p>

<p>2</p>	<p>Fill out registration form and click Register.</p>	<p>Note: If you plan to share your login with others in your laboratory, you can input your laboratory name in the name fields:</p>  <p>When you do this, the name of your laboratory will appear at the top of each course page in the Welcome field:</p> 						
<p>3</p>	<p>Review registration information and edit if necessary. Click Confirm.</p>	 <p>Registration Confirmation Selection Payment</p> <p>Personal Information</p> <table border="1"> <tr> <td>Name:</td> <td>Wolfe-Christopher Laboratories</td> </tr> <tr> <td>E-mail:</td> <td>jsmith@wcl.com</td> </tr> <tr> <td>City:</td> <td>Northfield</td> </tr> </table> <p>Cancel (all data will be lost)</p> <p>Edit Information</p> <p>Confirm</p>	Name:	Wolfe-Christopher Laboratories	E-mail:	jsmith@wcl.com	City:	Northfield
Name:	Wolfe-Christopher Laboratories							
E-mail:	jsmith@wcl.com							
City:	Northfield							
<p>4</p>	<p>Hit Log In to return to Login screen</p>	 <p>Registration Confirmation Selection Payment</p> <p>Congratulations! Your registration for the College of American Pathologists is complete. Thank you for your interest.</p> <p>Click "Log In" to proceed. You'll need to log in to your account with your E-Mail address and password to complete payment.</p> <p>Log In</p>						
<p>5</p>	<p>Log in using registered email address and password</p>	 <p>Returning Users</p> <p>E-Mail Address <input type="text" value="jsmith@wcl.com"/></p> <p>Password <input type="password" value="•••••"/></p> <p>Log In</p>						

6	Choose course(s) desired	 <p>Choose Courses</p> <p>15189 Walkthrough An overview of the intent and requirements of the ISO 15189 standard. \$395.00* <input checked="" type="checkbox"/></p> <p>QMS Implementation Roadmap The key steps in planning and building a sustainable quality management system. \$395.00* <input checked="" type="checkbox"/></p> <p>Root Cause Analysis Methodology and actual examples from medical laboratories. \$695.00* <input checked="" type="checkbox"/></p>
7	Fill out credit card information Notes: <ul style="list-style-type: none"> • Make sure the city and zip correspond to card's billing address, not the user's or lab's address. • State/Province is not required. 	<p>Here's What You're Buying!</p> <p>15189 Walkthrough: 365-Day License An overview of the intent and requirements of the ISO 15189 standard. \$395.00 or enter registration code</p> <hr/> <p>Total: \$395.00</p> <p>* Cardholder First Name: <input type="text" value="Joanne"/></p> <p>* Cardholder Last Name: <input type="text" value="Smith"/></p> <p>* City: <input type="text"/></p> <p>* Zip/Postal Code: <input type="text"/></p> <p>State/Province: <input type="text" value="(Not Applicable)"/></p> <p>* Country: <input type="text" value="United States"/></p> <p>* Card Number: <input type="text"/></p> <p>* Card Type: <input type="text" value="MasterCard"/></p> <p>* Expiration Date: <input type="text" value="1"/> <input type="text" value="2011"/> * CSC: <input type="text" value="(?)"/></p> <p><input type="button" value="Submit"/></p>
8	Launch course from My Courses page	<p>Launch Available Courses</p> <p>Mistake Proofing (expires Oct 5, 2017)</p> 

Mistake Proofing

 COLLEGE of AMERICAN PATHOLOGISTS

Welcome, Rich Becker | My Courses | Log Out

[< Back](#) [Next >](#)

Course Map

- Introduction
- Step 1 – Eliminate Mistake-Prone Steps
- Step 2 – Constrain the Process
- Step 3 – Make It Easy to Do the Right Thing
- Step 4 – Build in Self-Checks and Back-up**
- Step 5 – Make Mistakes Apparent
- Workplace Learning
- Course Resources

Build In Self-Checks and Back-up

Recognizing that mistakes may still happen, despite the tactics in steps 1 -3, we can create checks to catch mistakes before they cause more problems or potentially harm a patient.



We can add self-checks (checks done by oneself) and successive checks (checks done by another person, or by a machine).

Here are the main categories:

Check Type	Examples
Machine-driven checks	Computer check for drug combinations

[< Back](#) [Next >](#)

Phone number: 800-323-4040 +1 for Customer Service | Hours of operation: 7 AM - 5:30 PM CST | [FAQ](#) | E-Mail: QMED@cap.org